

BRIGHTON & HOVE CITY COUNCIL
POLICY, RESOURCES & GROWTH COMMITTEE

4.00pm 13 OCTOBER 2016

COUNCIL CHAMBER, HOVE TOWN HALL, NORTON ROAD, HOVE, BN3 4AH

MINUTES

Present: Councillors Morgan (Chair), Hamilton (Deputy Chair), G Theobald (Opposition Spokesperson), Mac Cafferty (Group Spokesperson), Daniel, Janio, A Norman, Robins, Sykes and Wealls

PART ONE

44 PROCEDURAL BUSINESS

(a) Declarations of Substitutes

44.1 Councillor Robins was present in substitution for Councillor Mitchell.

(b) Declarations of Interest

44.2 There were no declarations of interests in matters listed on the agenda.

(c) Exclusion of Press and Public

44.3 The Committee considered whether the press and public should be excluded from the meeting during the consideration of any of the items listed on the agenda.

44.4 **RESOLVED:** That the press and public be excluded from the meeting during consideration of the items contained in part two of the agenda.

45 MINUTES

45.1 **RESOLVED** – That the Chair be authorised to sign the minutes of the previous meeting held on 11 July 2016.

46 CHAIR'S COMMUNICATIONS

46.1 The Chair gave the following communications:

“Welcome to the first meeting of the Policy, Resources & Growth Committee in this refurbished Hove Town Hall. Can I thank all of the staff involved over the past two years in getting this massive project to near completion with such professionalism and determination alongside their normal work commitments? I don't think it's too much to

say that this is an historic step for the City Council marking a new way of working both for staff and for members with some significant investment in new and modern ways of working. Taken together with the move and sale of King's House it will save the City Council over £1 million/ year. Can I also take this opportunity to congratulate Nick Hibberd on his new role as an Executive Director and to look forward to Larissa Reed and Rob Persey joining the streamlined Executive Leadership Team early in the New Year. I'd like to thank all of those Members from each of the parties who took part in the three interview panels in September.

We are now the Policy, Resources & Growth Committee and one of our key priorities must be to grow our economy, grow our partnerships, grow our communities and grow our influence nationally and internationally. Many of the reports we have here today; Greater Brighton, Better Brighton and Hove, Seafront Investment, Workforce Equalities and more all contribute towards those goals. It's the job of all of us; Councillors, partners, media and public to be proud of our city and to be sure we present it to the outside world in a positive way. We need investors like John Lewis to bring their business here. We need tourist and conferences, students and new residents who add value to our city to keep coming here. Where we get it wrong we have to make it right, not give up. Where we have challenges we should face up to them and not give in. The world is changing quickly and we owe it to our residents not to delay and not to get left behind."

47 CALL OVER

47.1 The following items were reserved for discussion:

- Item 50 – Targetted Budget Management (TBM) 2016/17 Month 5
- Item 51 – 4 Year Funding Settlement and Efficiency Plan
- Item 52 – Brighton & Hove Music and Arts Service Alternative Governance
- Item 53 – Youth Contracts
- Item 54 – Greater Brighton Economic Board 2015/16 Annual Report
- Item 56 – Better Brighton & Hove
- Item 57 – Single Homeless and Rough Sleeper Accommodation & Support Services Remodelling & Tender
- Item 58 – Procurement of Occupational Health & Employee Assistance Services Contracts
- Item 60 – The Council's Corporate Waste and Recycling Service Provision
- Item 62 – Workforce Equalities Report 2015/16
- Item 64 – Report on Learning from the Planning & Building Control Service Redesign
- Item 65 – Seafront Investment Plan 2016-2021
- Item 66 – King's House – Appropriation for Planning Purposes
- Item 67 – Royal Pavilion Estate Capital Project Progress Up-Date

47.2 The Democratic Services Manager confirmed that the items listed above had been reserved for discussion, and that the following reports of the agenda, with the recommendations therein had been agreed and adopted:

- Item 55 – Orbis Partnership
- Item 59 – Collaborative Partnering – Procurement of New Construction Strategic Partnership

Item 61 – Public Toilets Contracts
Item 63 – Revised Recruitment and Selection Policy

48 PUBLIC INVOLVEMENT

48.1 The Chair noted there were no items listed under Public Involvement.

49 MEMBER INVOLVEMENT

49.1 The Chair noted there were no items listed under Member Involvement.

50 TARGETTED BUDGET MANAGEMENT (TBM) 2016/17 MONTH 5

50.1 The Committee considered a report of the Executive Director for Finance & Resources in relation to Targetted Budget Management (TBM) 2016/17 Month 5. The Targetted Budget Monitoring (TBM) report was a key component of the Council's overall performance monitoring and control framework. The report set out an indication of forecast risks as at Month 5 (August) on the Council's revenue and capital budgets for the financial year 2016/17.

50.2 In response to questions from Councillor Sykes the following responses were provided. In relation to the base budget there were a number of fluctuating factors during the financial year as well as other areas that were based off assumptions. In relation to the consideration of next year's budget, work was already being undertaken with service leads in areas with demand pressures to ensure projections were calculated accurately. All of this work was considered through the Members' Budget Group; as well as reports through the Committee in December and February. 2017/18 was due to be one of the most challenging years for Council financially.

50.3 In response to further questions from Councillor Sykes in relation to temporary accommodation costs it was explained that there were two main strands of works being undertaken. The first related to the allocation of supported housing and the sharing of some accommodation between Housing and Adult Social Care Services; which was considered good corporate working. In relation to a final query the projected £2.9M related to the shortfall on savings to be made and additional demand pressures.

50.4 In response to questions from Councillor Wealls it was explained that the DCLG had undertaken consultation in relation to Business Rates; the Council had responded, but the main concern related to appeals. The Council were of the view that the risks associated should be offset by Central Government. In relation to collection rates, these were currently at approximately 98.5% and the majority of non-collections related to businesses failing and folding. Where reliefs were offered the collection rates tended to remain high as the Council had relationships with the business organisationally. In terms of performance the authority was performing at a level in the middle of the league table, this was considered good given the number of start-up businesses in the city, Officers agreed to send a copy of the national league table to the Committee.

50.5 In response to further questions from Councillor Wealls it was acknowledged that the Planning Service had been through a challenging period, and this had impacted on the financial performance of the service; the work to raise standards was ongoing.

- 50.6 Councillor Hamilton stated that the general fund budget was nearly always different by the end of the financial year. He noted that the level of business rates had increased for the city, but also highlighted the complexity of this revenue stream. The greatest concern related to the increase of the variance from month 2, and this continued to be in Children's and Adults Services; the variance needed to be at zero by the end of the financial year.
- 50.7 In response to Councillor Janio it was explained that the budget the Council set annually was subject to change as it could fluctuate under the impact of factors such as changes in Central Government policy.
- 50.8 In response to Councillor Mac Cafferty it was explained that the authority was already working closely with health colleagues to identify risks and there was an open dialogue to better align budgets. The Better Care Fund submission had been signed off and approved, and the work on the detailed allocation between health and social care was now being considered.
- 50.9 The Chair highlighted that the Bike Share Scheme costs were to be met through grant funding and not Council funded.
- 50.10 The Chair put the recommendations to the vote.
- 50.11 **RESOLVED:**
- 1) That the Committee note the forecast risk position for the General Fund, which indicates an in-year budget pressure of £3.916m. This includes a pressure of £0.232m on the council's share of the NHS managed Section 75 services.
 - 2) That the Committee note that total recurrent and one-off risk provisions of £3.000m are available to mitigate the forecast risk if the risks cannot be completely eliminated by year-end.
 - 3) That the Committee note the forecast for the Housing Revenue Account (HRA), which is an underspend of £0.864m.
 - 4) That the Committee note the forecast risk position for the Dedicated Schools Grant which is an underspend of £0.009m.
 - 5) That the Committee note the forecast outturn position on the capital programme and approve the variations and reprofiles in Appendix 4 and the new schemes as set out in Appendix 5.
 - 6) That the Committee approves forward funding of Local Growth Fund Grant to the preferred Bike Share scheme provider up to a maximum value of £1.160m as set out in Paragraphs 6.3 to 6.5.
 - 7) That the Committee approves a budget transfer (virement) of £0.257m to reallocate 2016/17 pressure funding from the Community Care – Learning

Disabilities budget to the Physical Support budget as set out in Appendix 2 (Health & Adult Social Care section).

51 4 YEAR FUNDING SETTLEMENT AND EFFICIENCY PLAN

- 51.1 The Committee considered a report of the Executive Director for Finance & Resources in relation to 4 Year Funding Settlement and Efficiency Plan. As part of the December 2015 Spending Review, the Secretary of State for Communities and Local Government made an offer to Councils to take up a 4-year funding settlement for the period 2016/17 to 2019/20. To accept this offer, an 'Efficiency Plan' was required to be prepared and published by 14 October 2016. The report proposed that the offer was accepted as it would create some certainty of resources and was consistent with the Council's approach to its Medium Term Financial Strategy, 4-year Integrated Service & Financial Plans and modernisation programme. The government guidance was clear that the plan should draw heavily on existing plans and decisions, and provide a clear link to them. It was noted that the report would be considered at the Council meeting on 20 October 2016.
- 51.2 Councillor Sykes noted that most other local authorities were expected to take up the offer from Central Government; however, whilst the flexibility around the use of capital receipts was welcome, he was of the view that the settlement offered little else that was new for local authorities. On balance he felt that the Council should accept the proposal as it would provide the opportunity for greater planning; however, he noted that the position of the Green Party nationally would be to continue to resist budget reductions from Central Government; as such the Green Group would abstain from the vote.
- 51.3 The Chair noted that the proposal fulfilled a promise from the previous Secretary of State to give local authorities more ability to plan, and he hoped that accepting the recommendation in the report would provide greater clarity.
- 51.4 Councillor G. Theobald noted that many local authorities had been asking for this level of clarity for some years, and he stated that the Conservative Group welcomed and supported the initiative.
- 51.5 Councillor Hamilton noted that the settlement usually came out in December, and he hoped this initiative would give more security and allow for better planning.
- 51.6 The Executive Director for Finance & Resources noted that the proposed response would be politically neutral, but highlight the ongoing budget pressures the authority had to carefully manage.
- 51.7 The Chair put the recommendations to the vote; the recommendations were carried with 8 votes in favour and 2 abstentions.
- 51.8 **RESOLVED TO RECOMMEND**

That Council agrees to submit the Efficiency Plan at Appendix 1 to satisfy the conditions of acceptance for the government's 4 year funding settlement for the period 2016/17 to 2019/20.

52 BRIGHTON & HOVE MUSIC AND ARTS SERVICE ALTERNATIVE GOVERNANCE

52.1 The Committee considered a report of the Executive Director for Families, Children & Learning in relation to Brighton & Hove Music and Arts Service Alternative Governance. The purpose of the report was to inform Members of the possible outcomes following the publication of a Prior Information Notice (PIN) in regards to Brighton & Hove Music and Arts Service (BHMA) and approve the subsequent action to be taken as set out in the report.

52.2 Councillor A. Norman noted that the Music & Arts Service had consistently delivered excellent opportunities for the city for a number of years, and a great deal of fundraising had taken place to protect the provision offered. Councillor A. Norman noted there were a number of legal and financial considerations to be worked through; however she supported the continuation of the service, but noted the Council needed to remain involved and help to ensure a long-term stable funding solution could be found.

52.3 Councillor Sykes noted that he supported the proposals in the report, and highlighted that the service was award winning. In response to queries it was explained that governance model sought to develop the service and strengthen the interaction with other areas of arts and culture in the city. Assurance was provided that fees and charges were not likely to significantly increase, and this would be monitored.

52.4 The Chair then put the recommendations to the vote.

52.5 **RESOLVED** – That the Committee:

- 1) Authorise the next steps in the procurement process following the publication of the PIN on 23 August 2016 as set out in 3.10.
- 2) Delegate authority to the Executive Director of Families, Children and Learning to award a contract for a term of up to 25 years, incorporating break provision exercisable at each 5 year interval to deliver the management of BHMA.

53 YOUTH CONTRACTS

53.1 The Committee considered a report of the Executive Director for Families, Children & Learning in relation to Youth Contracts. The purpose in the report was to receive a recommendation from the Children, Young People and Skills Committee made on 3 October 2016 that this Committee approve a procurement process to secure the provision of youth services on a neighbourhood open access based model and youth work supporting vulnerable young people for a period of three years commencing on 1 April 2017. This would secure the continuity of service provision. The Children, Young People and Skills Committee considered a report on 3 October 2016 on the development of a new delivery model for the provision of services to vulnerable and disadvantaged children in the form of a Youth and Employability Trust. The Committee were approving of the direction of travel but have requested further information on a number of aspects thus deferring a decision on a number of recommendations.

- 53.2 Councillor Daniel highlighted the goal of moving towards an independent trust, and noted that the relationship to the trust required a new way of working. At the meeting of the Children, Young People & Skills Committee it was felt that the report lacked some of the information Members needed to make a fully informed decision. Both the Labour & Co-Operative Group and the Conservative Group had made strong indications that they were supportive of the work, and it was felt that the risks of not doing this would be significant. It had been agreed that a Member oversight group would be created to further development the proposals. However, it had been acknowledged that the commissioning of Youth Services in the city could not be delayed, the report before the Committee made it clear that the contracts would belong to the Trust when it was set up.
- 53.4 Councillor Wealls noted that he had been of the view there was scope to reform the model of the youth collective work for some time. He highlighted that the Children, Young People & Skills Committee had not felt it was able to take the decision without seeing a business plan. Whilst the Conservative Group were supportive of the proposals they wanted this to be backed up with a sound financial plan. Councillor Wealls noted that the view from the Lead Member was the funding stream would come from brokering apprenticeships, but there was no firm financial plan currently. He went on to state that increased Member oversight should help to ensure that all strands of this work were brought together effectively.
- 53.5 Councillor Sykes agreed that both the business plan and financial could be improved.
- 53.6 In response to Councillor Janio it was explained that the proposed direction of travel was towards a trust that was outside of the organisation in the long-term, but one which the Council had oversight of. Councillor Janio noted that he would like the final decision to come before Members.
- 53.7 The Chair then put the recommendations to the vote.
- 53.8 **RESOLVED:**
- (1) That delegated authority be granted to the Executive Director of Families, Children & Learning: to enter into a competitive procurement process to secure the provision of youth services on a neighbourhood open access based model and youth work supporting vulnerable young people for a period of three years commencing on 1 April 2017 in order to secure the continuity of service provision in the shorter term.
 - (2) That delegated authority be granted to the Executive Director of Families, Children & Learning to award and let the contracts for this procurement for a period of three years which contracts shall contain a provision providing for the transfer of those contracts to the Youth and Employability Trust in the event that the Trust is established in due course.

54 GREATER BRIGHTON ECONOMIC BOARD 2015/16 ANNUAL REPORT

- 54.1 The Committee considered a report of the Executive Director for Economy, Environment & Culture in relation to Greater Brighton Economic Board 2015/16 Annual

Report. The purpose of the report was to submit the Board's 2015/16 Annual Report, attached as Appendix 1, to Brighton & Hove City Council.

54.2 The Chair thanked the Officers that worked with the Board, and those that had worked on the devolution bid that had been submitted to Government. He went on to add the importance of working together on a regional basis, and highlighted the large investment sums that had been secured by the Board. The devolution agenda would help the authority and region address issues such as the housing shortage and keep the economy of the area growing. He noted the importance of the report and urged the Committee to read it in full.

54.3 The Chair then put the recommendations to the vote.

54.4 **RESOLVED** – That Policy, Resources & Growth Committee ('Committee') notes the content of the Board's 2015/16 Annual Report.

55 ORBIS PARTNERSHIP

55.1 **RESOLVED** – That the Committee note:

- 1) The key financial test has been met, i.e. that the trajectory of Orbis savings is sufficiently aligned with this council's requirements to make partnership working viable and desirable.
- 2) Detailed work will now commence to integrate the council's corporate services into Orbis, and that progress will be communicated to the Orbis partnership and staff.
- 3) By taking this decision now, the council will attain founding partner status and so have a stronger influence over how Orbis manages, shapes and develops its services; this will not be possible if a decision is delayed further.
- 4) Services are likely to fully integrate at different times, given their relative complexity, and the relative progress made to date; there is more work to do on Property & Design in particular to make the case for integration.
- 5) Investment resources required to achieve integration will need to be reviewed and factored into the 2017/18 budget round.
- 6) In parallel, further assurance will be sought over high level financial requirements for ICT and systems investment.
- 7) Existing Brighton & Hove staff will retain the council's terms and conditions and that trade unions will be recognised.
- 8) Committee previously delegated authority to the Executive Director, Finance & Resources to agree the timings for services to integrate into the Orbis model of delivery and to sign the Inter-Authority Agreement (IAA) once it is judged appropriate to do so, following consultation with the council's Lead Member for Orbis, the Council's Chief Executive and Monitoring Officer.

- 9) The two existing Orbis members will undertake due diligence with Brighton & Hove as an integral part of the integration plan, process and activities before all parties are in a position to enter into a binding Inter-Authority Agreement.

56 BETTER BRIGHTON & HOVE

- 56.1 The Committee considered a report of the Executive Lead Officer for Strategy, Governance & Law in relation to Better Brighton & Hove. The report proposed the establishment of a new “think tank” called “Better Brighton & Hove” for the Council and city. Better Brighton & Hove was the product of a proposal initiated by a local charity, The Pebble Trust, to create an independent “think tank” with charitable trust status to generate ideas and propose solutions to meet the challenges facing Brighton & Hove as a city. The proposal allowed the Council to access additional resources, capacity and expertise to analyse and tackle priority issues in the city. It was also updated that the proposal in the report to have an elected Member on the board would no longer be taken forward, following discussion with the three Group Leaders.
- 56.2 In response to a series of questions from Councillors Wealls and G. Theobald the following was explained. The proposal to set up the think tank had come from a resident in the city who recognised the challenges that the Council was facing financially, this was in the context of the organisation no longer being able to make provision for a large policy function. It was envisaged that the work of the think tank would report through the Leaders’ Group to provide Member oversight. The Council had undertaken a due diligence exercise and were confident the organisation would be able to have funds in place to support the work, and it was envisaged that having partners such as the two universities on the board would open additional funding streams. It was highlighted that the Council would not dictate the policy work that was undertaken; rather it would be able to make suggestions for the think tank to consider.
- 56.3 Councillor Janio welcomed the report, but was of the view that the think tank should be independent of politicians; he also had concerns that the Council would be able to choose the priorities for the work commissioned. The Chair provided assurance that, whilst the Council could make suggestions, it would be up to the board to decide what word to commission, and this would not be directed on a political criterion.
- 56.4 Councillor Daniel stated her view that this was an exciting opportunity and the Committee should welcome the interest to make the city a better place; this could be an invaluable resource for the Council’s Leadership Team. In response to queries it was explained that as the trust would be independent they would be will within their remit to reject ideas put forward from the Council. It was also clarified that they would not be undertaking research directly, rather commissioning it
- 56.5 Councillor Sykes welcomed the report, and just exercised caution that the Council should monitor its resource input.
- 56.6 The Chair then put the recommendations to the vote, with the agreed proposal to not have an elected Member on the board; this was carried with 9 in support and 1 abstention.

56.7 **RESOLVED** – That the Committee:

- 1) Agree in principle the proposal to set up Better Brighton & Hove following the completion of due diligence processes;
- 2) Delegate the power to the Chief Executive, after consultation with the Monitoring Officer and Section 151 Officer, to take all steps necessary or incidental to the establishment of Better Brighton & Hove;
- 3) Note that the Leaders Group will receive regular progress updates as well as the work of the Trust when established.

57 SINGLE HOMELESS AND ROUGH SLEEPER ACCOMMODATION & SUPPORT SERVICES REMODELLING & TENDER

57.1 The Committee considered a report of the Executive Director for Neighbourhoods, Communities & Housing in relation to Single Homeless and Rough Sleeper Accommodation & Support Services Remodelling & Tender. The report detailed the proposed remodelling and retendering of services to meet the changing needs of homeless people, target resources and improve the outcomes for this section of the population. This remodelling proposal included: commissioned accommodation and support services for homeless people and rough sleepers, and hostel accommodation and support services which were directly provided by Brighton & Hove City Council. It was also noted that the report had been considered by the Housing & New Homes Committee on 21 September 2016.

57.2 Councillor Daniel welcomed the report and highlighted the work that Councillor Moonan had undertaken as the lead on homelessness. The report allowed the authority to move forward to reduce the number of rough sleepers and the time they spent sleeping rough. The role of the authority was to do its best with the resources available and work to influence other stakeholders and the paper pulled together the evidence base. Councillor Daniel noted that from her own experience she was confident the initiative would reduce the 'revolving door' of people not progressing in hostel accommodation, and the move towards assessing rough sleepers indoors in 'pop-up beds' was seen as a humane step forward. Councillor Daniel hoped that the report could be agreed cross-party, and in closing she noted that the proposal to accommodate homeless people in empty properties during the winter was not a safe solution, and this 'warehousing' was not supported by the Administration.

57.3 Councillor Mac Cafferty expressed concern that the report proposed a reduction in the number of beds, and this was at odds with the aims of the initiative. He felt the tone of the report was one that sought to 'manage cuts' rather than fully address the problem. He also went on to highlight the concerns of local actions teams (LATs) and that they expected the homelessness problems in the city to be addressed. He noted that the Green Group could not support the report in full if it proposed a reduction in the overall number of beds.

57.4 In response to Councillor Mac Cafferty and Councillor Sykes it was clarified that whilst the report did propose a reduction in the number of beds this was in the context of the current provision not meeting the needs of the service users in the city. The service

needed to be more focused on moving people through hostels into more permanent accommodation and the report was the means to achieve this. It was also highlighted that the authority needed specialised providers of services to achieve the outcomes based monitoring and move people through to more permanent accommodation.

57.5 Councillor Janio highlighted the importance of the report before the Committee, and went on to add that the Council should do everything within its power to assist rough sleepers. He welcomed the report, and it was agreed that further information on the financial implications could be forwarded on after the meeting.

57.6 In response to Councillor A. Norman it was confirmed that the Council worked closely with the Armed Forces Network in relation to ex-servicemen who were rough sleepers.

57.7 Councillor Robins noted he had sat on the original Scrutiny Panel that looked at this area, and he commended the report.

57.8 The Chair then put each recommendation in the report to the vote individually: recommendations 2.4, 2.5, 2.7, & 2.8 were agreed unanimously and recommendation 2.6 was agreed with 8 in support and 2 against.

57.9 **RESOLVED** - That the Committee agree the following:

- 1) That the commissioning and procurement plans from October 2016 should be aligned with priorities within the Rough Sleeping Strategy 2016, the Council's Housing Strategy 2015, the Homelessness Strategy 2014-19, and the Council's priorities for the integration of social care and health through Better care;
- 2) That the procurement and remodelling process outlined in the report for 2016-17 and 2017-18 be agreed;
- 3) That the directly provided (in-house) services which are identified in Section 4 of this report be included within the tender for the new accommodation and support model;
- 4) That Policy, Resources and Growth Committee agree to the extension of existing contracts that are included in the service re-model to ensure continuity of service whilst procurement activity is being completed;
- 5) That authority be delegated to the Executive Director for Health, Adult & Social Care to procure and enter into any contract to secure effective delivery of support services for vulnerable people as outlined in Section 3 of the report, having consulted with the Executive Directors for Economy, Environment & Culture, Neighbourhoods, Communities & Housing, Families, Children & Learning and the Monitoring Officer.

58 **PROCUREMENT OF OCCUPATIONAL HEALTH & EMPLOYEE ASSISTANCE SERVICES CONTRACTS**

58.1 The Committee considered a report of the Executive Director for Finance & Resources in relation to Procurement of Occupational Health & Employee Assistance Services

Contracts. The report recommended calling off two contracts from the Surrey County Council SCC RN Employee Health and Well Being Framework (the “Surrey Framework Agreement”) for the continuation of the occupational health and staff counselling services when the existing contract comes to an end. The Surrey Framework Agreement commenced on 1 January 2016 and expires on the 31 January 2020. The proposed call off contracts would each be 4 years in duration and would run from April 2017 to March 2021.

- 58.2 In response to Councillor Wealls it was explained that performance matters would be monitored through the contract and there was an assurance Group that both Officers and the provider sat on. In response to a further question it was agreed that additional information could be send to the Committee on how performance was measured and how the existing contract had performed.
- 58.3 Councillor Hamilton welcomed the savings that could be achieved through joint commissioning with other local authorities.
- 58.4 The Chair then put the recommendations to the vote.
58. **RESOLVED** - That the Committee authorises the Assistant Director – Human Resources and Organisational Development to procure and award two contracts under the Surrey Framework Agreement for: (i) an occupational health and wellbeing service and; (ii) an employee assistance service, each with a duration of four (4) years.

59 COLLABORATIVE PARTNERING – PROCUREMENT OF NEW CONSTRUCTION STRATEGIC PARTNERSHIP

- 59.1 **RESOLVED** – That the Committee:
- 1) Approves the procurement of a framework agreement for a new Construction Strategic Partnership comprising four ‘lots’ including; 1) a Constructor; 2) consultant Quantity Surveyor; 3) consultant Structural Engineer; and 4) consultant Health & Safety Advisor for a term of 5 years with the option to extend for a further 2 years subject to satisfactory performance.
 - 2) Grants delegated authority to the Executive Director Economy, Environment and Culture following consultation with the Executive Director Finance & Resources:
 - a) to carry out the procurement of the framework agreement referred to in 2.1 above including the award and letting of the framework agreement;
 - b) to enter into any subsequent call-off contracts to the framework agreement referred to in 2.1 above should he/she consider it appropriate at the relevant time; and
 - c) to approve the extension to the framework agreement , if required, dependent on satisfactory performance.

60 THE COUNCIL'S CORPORATE COMMERCIAL WASTE AND RECYCLING SERVICE PROVISION

- 60.1 The Committee considered a report of the Executive Director for Economy, Environment & Culture in relation to the Council's Corporate Commercial Waste and Recycling Service Provision. The purpose of the report was to seek approval for Cityclean to provide the Council's commercial waste refuse, disposal and recycling services for the Council's civic offices, social care, historic, operational and commercial buildings following the expiry of the Council's existing contract, with the option for schools to opt into receiving such services under the new arrangements.
- 60.2 In response to Councillor Janio it was clarified that, on this occasion, the Council had chosen to not go through a procurement exercise, instead a service review had been undertaken and it was felt the service could best be provided in-house.
- 60.3 Councillor Sykes stated that he welcomed the report and the level of savings that could be achieved by providing the service in-house.
- 60.4 In response to Councillor Wealls it was explained that, as set out in the report, the four options to deliver the service were considered; in the context of City Clean looking to commercialise its services this was seen as a means to align services and achieve budget savings. The Chair also noted that was an opportunity to reduce traffic and congestion by reducing the number of refuse collection vehicles on the streets in the city.
- 60.5 Councillor Janio noted that the Conservative Group were of the view that such contracts should go through competitive tender to ensure the Council achieved the best value for money; however, they welcomed the savings that had been identified.
- 60.6 The Chair then put the recommendations to the vote; these were carried with 6 votes in support and 4 abstentions.
- 60.7 **RESOLVED** - That the Committee approves the proposal for Cityclean to deliver the council's corporate waste disposal and recycling service for the council's civic offices, social care, historic, operational and commercial buildings from 1 November 2016 with the option for schools to opt into receiving such services under the new arrangements.

61 PUBLIC TOILETS CONTRACT

- 61.1 **RESOLVED** - That the Committee authorise the Executive Director for Economy, Environment & Culture:
- (1) To carry out a procurement exercise for a new contract for the management of the City's public toilets and to award that contract for a term of ten (10) years; and
 - (2) To grant a two (2) year extension to the contract referred to in (1) above, subject to performance, at the relevant time.

62 WORKFORCE EQUALITIES REPORT 2015/16

- 62.1 The Committee considered a report of the Executive Director for Finance & Resources in relation to Workforce Equalities Report 2015/16. The purpose of this report was to provide Members with an overview of the findings following an analysis of the Council's workforce and other aspects of employment in relation to the following protected characteristics: ethnicity; disability; sex; sexual orientation; age and religion or belief. This report, which would be published on the external website, ensured compliance with the Council's statutory obligations.
- 62.2 Councillor Daniel highlighted that there was lots of positive news in the report, and felt the Committee should focus on the improvements that had been made. She noted that there were issues in relation to development and progression, and the organisation could be losing people that were otherwise capable of performing in more senior positions. Work needed to accelerate in relation to the shape of the organisation, and there was an important role for middle manager to steer this. The Trade Unions had highlighted that the Council needed to perform better in relation to mental health. The report also highlighted that options for staff to use occupational health services needed to be better communicated and advertised; however, the improved quality of the data allowed for a more robust action plan.
- 62.3 Councillor Janio welcomed the report and the continued development of the Council's workforce. He highlighted that the majority of the trends were in a positive direction.
- 62.4 The Chair then put the recommendations to the vote.
- 62.5 **RESOLVED** – That the Committee note the contents of the Workforce Equalities Report for 2015/16.

63 REVISED RECRUITMENT AND SELECTION POLICY

- 63.1 **RESOLVED** – That the Committee approve the new Recruitment and Selection Policy attached as Appendix 1.

64 REPORT ON LEARNING FROM THE PLANNING & BUILDING CONTROL SERVICE REDESIGN

- 64.1 The Committee considered a report of the Executive Director for Finance & Resources in relation to Report on Learning from the Planning & Building Control Service Redesign. In accordance with the recommendations from a Personnel Appeal Panel to the dispute lodged by Unison on behalf of some staff within the Planning Service, the purpose of the report was to provide an overview to the Committee on the key factors to this dispute and the organisational learning undertaken.
- 64.2 In response to Councillor Janio it was clarified that the learning from this issue related to the need for effective communication, and the ensure redesigns were delivered in a timely manner. In response to further questions from Councillor Wealls it was also explained that more specific work would be undertaken to look at how job evaluation panels operated and how they worked with the trade unions.

- 64.3 In response to Councillor G. Theobald it was clarified that the report only sought to update the Committee as per the recommendation of the Personnel Appeal Sub-Committee; it did not intend to provide an update of the performance of the service generally. By way of update it was explained that the completion times for the consideration of minor applications and the launching of a new ICT software system had both been very successful; the service was now moving to improve businesses processes and customer experience.
- 64.4 The Chair congratulated the continuous improvement of the Planning Service.
- 64.5 The Chair put the recommendation to the vote.
- 64.6 **RESOLVED** – That the Committee note the context of report and the organisational learning.

65 SEAFRONT INVESTMENT PLAN 2016-2021

- 65.1 The Committee considered a report of the Executive Director for Economy, Environment & Culture in relation to Seafront Investment Plan 2016-2021. The Policy & Resources Committee meeting on 22 January 2015 agreed the responses to the recommendations of the Seafront Infrastructure Scrutiny Panel. A key recommendation of the Scrutiny Panel was the development of a Seafront Investment Plan to identify potential investment, delivery and wider resource solutions to meet the challenges of the ageing seafront infrastructure. The report was a cover report to introduce the recently completed Seafront Investment Plan 2016 – 2021 which was attached in Appendix 1. It was also noted that the Committee were being asked to approve the plan, rather than note it as stated in the report.
- 65.2 The Chair highlighted the importance of the report and the necessity to preserve and enhance the seafront; which made the city an attractive place for to live and visit. He welcomed investment projects such as the refurbishment of Shelter Hall, and highlighted that some of the major projects would provide new jobs and income streams for the Council; all of this was essential to the future of the city.
- 65.3 Councillor Janio welcomed the report; however, he felt that, aside from the reference to the King Alfred, more mention could be made of the Hove seafront.
- 65.4 The Chair then put the recommendations to the vote.
- 65.5 **RESOLVED:**
- 1) That the Committee approves the Seafront Investment Plan 2016-21 attached as Appendix 1.
 - 2) That the Committee will receive further reports as the Seafront Investment Plan is implemented.

66 KINGS HOUSE - APPROPRIATION FOR PLANNING PURPOSES

- 66.1 The Committee considered a report of the Executive Director for Economy, Environment & Culture in relation to Kings House - Appropriation for Planning Purposes. In accordance with the draft Sale and Purchase Agreement for Kings House the Council was to consider the appropriation of the Kings House site for planning purposes. Section 3 of this report outlines the process and implications of appropriation.
- 66.2 Councillor G. Theobald welcomed the report that the building had been sold; he was pleased of the additional Member oversight proposed through the Leaders' Group.
- 66.3 In response to Councillor Mac Cafferty it was clarified that the section 122 was not time limited.
- 66.4 In response to Councillor Wealls it was explained that the purpose of the report sought to prevent injunctions delaying the sale and subsequent development of the site; instead affected parties could have the right to pursue compensation through a legal route.
- 66.5 The Chair then put the recommendations to the vote.
- 66.6 **RESOLVED** – That the Committee authorises in principle for the land at Kings House to be appropriated for planning purposes and that the final decision to appropriate be delegated to the Director of Economy, Environment and Culture and Assistant Director Property & Design, such decision to be made following grant of a satisfactory planning consent.

67 ROYAL PAVILION ESTATE CAPITAL PROJECT PROGRESS UP-DATE

- 67.1 The Committee considered a report of the Executive Director for Economy, Environment & Culture in relation to Royal Pavilion Estate Capital Project Progress Update. The report summarised the progress made to date on the project, and sought agreement to a new funding model that responded to the unsuccessful LEP funding bid and increased project costs while identifying the risks of not proceeding. This project was due to bring into the city additional funding of £17m which would be at risk should this project not proceed. The approval of the new funding model presented in the report would enable the project to proceed according to programme with an anticipated start of works on site in January 2017 subject to receipt of tender returns for the main contractor by 28 October 2016.
- 67.2 The Chair highlighted the importance of the report, and the importance of the building for the city.
- 67.3 In response to Councillor Mac Cafferty it was explained that the LEP funding bid had been unsuccessfully largely due to changes in the LEP's assessment criteria. There was now a stronger focus on projects that directly delivered employment and housing, and this project did not score as highly as others against that criteria. However, the LEP had indicated that it would consider a bid for underspend funding. The Chair provided assurance that the authority remained fully engaged with the LEP.

67.4 The Chair then put the recommendations to the vote.

67.5 RESOLVED:

- 1) That the Committee notes the progress made to date on the Royal Pavilion Estate capital project Phase 1 and approves:
 - a) The revised expenditure and funding model of £21.493m as detailed in the part 2 report (for the expenditure) and paragraph 3.14 (for the income).
 - b) Council borrowing of £2.704m to be financed by BDFL as set out in paragraph 3.14
 - c) Delegated authority to the Executive Director for Economy Environment & Culture and Executive Director Finance & Resources to increase the budget and implement the option of further borrowing capped at a level which is affordable for BDFL to finance (as set out in paragraphs 3.15, 3.16 and 7.2) should the tender cost estimates be higher than anticipated,
- 2) That Policy, Resources & Growth Committee notes the financial implications in section 7 and agrees that the Executive Director for Economy Environment & Culture and Executive Director Finance & Resources may implement the option of further borrowing to mitigate financial risks set out in paragraphs 7.3 and 7.5.

68 ITEMS REFERRED FOR COUNCIL

68.1 There were no items referred to Council for information.

69 ROYAL PAVILION ESTATE CAPITAL PROJECT PROGRESS UP-DATE - EXEMPT CATEGORY 3

69.1 **RESOLVED** – That the Committee agree to note the information contained in the Part Two appendix to item 67 on the main agenda.

70 PART TWO MINUTES

70.1 **RESOLVED** – That the Chair be authorised to sign the Part Two minutes of the previous meeting held on 11 July 2016.

71 PART TWO PROCEEDINGS

71.1 **RESOLVED:** That the information contained in the appendix, Items 69 to the report listed at Item 67 on the agenda and the minutes of the last meeting, Item 70, remain exempt from disclosure to the press and public.

The meeting concluded at 6.46pm

Signed

Chair

Dated this

day of